Physical Environment Committee
Minutes
November 18, 2011
1:30pm – 2:30pm
Lincoln Building Conference Room

MEETING CALLED BY	Ted Curtis
TYPE OF MEETING	UC Committee
FACILITATOR	Ted Curtis
NOTES SUBMITTED BY:	Shelly Keller
ATTENDEES	Martin Belsky Kim Calvo Ted Curtis Garrett Dowd Eric Elmond Ann Hassenpflug Julie Hykes Shelly Keller Chuck Kunsman Harvey Sterns Shawn Stevens Chris Tankersley Alex Toomey Debbie Breitenbach

Agenda topics

OFFICER SELECTION   TED CURTIS

DISCUSSION	The Committee needed to vote on a Chair, Vice Chair and Secretary.
CONCLUSIONS	The Committee voted on Chair – Harvey Sterns, Vice Chair – Ann Hassenpflug and Secretary – Shelly Keller.

COMMITTEE RESPONSIBILITIES   TED CURTIS

DISCUSSION	Ted read the list of responsibilities that the group will be charged with overseeing. The list is not inclusive or restrictive and once our committee is formed we will have the responsibility to recommend adjustments to the UC Steering Committee.
CONCLUSIONS	Our group will make recommendations to the University Council Steering Committee. Areas of concern that our group initially thought to take a look at are Parking, Safety, Building Services, ADA.

ACTION ITEMS	PERSON RESPONSIBLE	
Accessibility Working Committee – Shawn will be attending and reporting back to the Committee.	Shawn Stevens	Meeting Date: 11/10/11

SASAKI VISIT   **MARTY BELSKY**

DISCUSSION	It was decided the Committee would like to meet with Sasaki during lunch when they return in

December. The Committee would also like to have Environmental and Occupational Health & Safety, UAPD and Joe Gregor

attend a future meeting.

CONCLUSIONS	Schedule a lunch meeting with Sasaki on Thursday, December 8th from 12:30pm – 1:30pm in the Lincoln Building Conference Room. Sasaki's preliminary report will be

in January and the final report is due in March.

ACTION ITEMS	PERSON RESPONSIBLE	
Reminder to have UAPD, EOHS and Joe Gregor to future meetings.	Shelly Keller	

ITEMS DISCUSSED BY OUR COMMITTEE AT THIS MEETING   GROUP DISCUSSION

DISCUSSION	
	• Faculty survey – some have seen it some have not.
	• Can we have input to private entities? – Yes we can. Can always make suggestions, we make recommendations and can have control over what goes in.
	• When should we meet? – Every 2 wks seems too much, we may have to abide by that rule. Committee suggested nine times a year and no less. One hour meetings, no longer. Harvey will check to see if that will be ok by UC standards.
	• Suggested inviting PT Faculty for their input as well. All areas are represented in our group.
	• Ted explained the state allocated capital dollars we've been given and how every two years that is reduced severely. We have to use our money wisely.
	• Is there a report available from Sasaki or a power point presentation for those to view who were not at the presentation?
	• Central Hower – In discussion. Some involvement one way or another, either taking whole building or providing programs there. Property on north side of building is a park that the City of Akron owns.
	• Lighting – University Park Alliance (UPA) working with First Energy. First Energy says we only need 17 additional lights. Students are not sure that lighting is completely an issue. Gave different accounts of theft and burglary in well lit areas.
	• Safety in Parking Decks/Walking to cars and on campus at night. – Suggestions included: Have groups organized to walk together to their cars after class. Have security more present on foot during the night time hours. Ask Roo Express Drivers to pay close attention to pedestrians. Hiring group from the University of Pennsylvania with the help of UPA. Not eliminating escorts in the budget cuts. Need more cameras. More money spent on lighting and reducing hiding spaces. (Monies come from different funding sources) Making more of the campus aware of the Campus Safety Walks.

ACTION ITEMS	PERSON RESPONSIBLE	
• Check to see if survey went to everyone.		
• Advice on proper meeting schedule for the committee.	Harvey Sterns	
• Check to see if there is a Sasaki presentation for everyone to view.		