

University Council Executive Committee

MINUTES

JUNE 28, 2022

3:32-4:40 PM

MICROSOFT TEAMS

MEETING CALLED BY	Tonia Ferrell
TYPE OF MEETING	Monthly Meeting
PRESIDER	Tonia Ferrell
NOTE TAKER	Heather Loughney
ATTENDEES	<p>Attendees: Jeanette Carson, Ed Evans, Tonia Ferrell, Marjorie Hartleben, Courtney Johnson-Benson, Kris Kraft, John Wienczek</p> <p>Absent with notice: JP Garcher</p> <p>Absent without notice: Benjamin Swanson</p>
Agenda topics:	
<p>CALL TO ORDER TONIA FERRELL</p>	
	<ol style="list-style-type: none"> The chair called the meeting to order. The agenda for the meeting was approved unanimously. The minutes of the May 24, 2022 meeting were approved as distributed.
<p>TOPIC SUBMISSIONS TONIA FERRELL</p>	
	There were no new topic submissions.
<p>COMMITTEE REVIEW TONIA FERRELL</p>	
	<p>Communications –</p> <p>The committee has proposed that there not be a Communications committee, support and advice would be short-term and that a committee is not needed. They suggest an ad hoc committee to deal with issues as they come up. Chairs of the shared governance have been used by the administration for sounding boards and getting input prior to releasing a communication.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> If information is shared that needs a quick turnaround, then a committee is not the place for that to happen. The UCEC is where that can happen quickly. The provost agreed with that assessment, stating that if there is a memo that needs a quick review he would use the UCEC for that. The committee could be used to aid Tami Ewin with marketing plans and long-term planning. While Tami’s office is used for external communications, there needs to be internal as well. Discussion about internal communications and lack of knowledge on campus about campus activities. Email Digest is source but many don’t look at it. Tami has worked hard at internal communication but many are still not looking at it.

- Discussion of attendance issues on this committee and others. Many feel that committee meetings scheduled monthly with no business to conduct is a waste of time.
- The provost pointed out that the VPs were asked twice to get more engaged with the liaisons and Tami has done that. They tried to have more things for them do but that doesn't seem to be working.
- It was pointed out that the committee is part of the bylaws and outlined in the Board rule. If the committee is removed there is one less member of UC body.
- When asked about other universities he's worked with, the provost commented that the work of the Communications committees was usually on an ad hoc basis and as needed.
- The faculty senate's Rights and Responsibilities committee is formed but only meets when there is an issue to resolve. Communications could function like that.
- This discussion will continue outside this meeting.

Student Engagement

The committee reported that they would like to change their charge. Would like to be an advisory group for all areas of student service on campus.

Discussion points:

- Committee was asked to work on a big student issue; paper bills and electronic billing. They worked on the issue and talked with students and advised that paper bills be brought back into the plans. That will be happening for fall class.
- With the arrival of Fedearia Nicholson-Sweval the committee could work with her and John Messina on issues involving students.
- The provost pointed out that this is a way for shared governance to have a bigger influence, by helping to deal with surfacing issues and making the president aware of them. Administration acts on behalf of the campus and the work should be collegial.
- This discussion will continue outside this meeting.

UNFINISHED BUSINESS

TONIA FERRELL

- Guest speakers:
 - July – Becky Erickson and Wendy Lampner – UPG/Envisioning
 - August - BCAS Dean
 - September – CEPS Dean
 - October – Fedearia Nicholson-Sweval – Williams Honors College
 - November – CoB Dean
 - December – School of Law Dean
 - February – CHHS Dean
 - March – University Libraries

NEW BUSINESS

TONIA FERRELL

- UC agenda for July 12, 2022 approved.
- Land Acknowledgement – this has moved through all the steps for approval and is now back here for approval by the UC per Legal. This will be presented during the UCEC report as a resolution for vote at the next UC meeting. Document will go out with the agenda for the meeting.

- Nothing for the good of the order.
- Meeting adjourned at 4:28 pm.