

# University Council Executive Committee

MINUTES

NOVEMBER 29, 2022

3:34-4:06 PM

MICROSOFT TEAMS

MEETING CALLED BY	Tonia Ferrell
TYPE OF MEETING	Monthly Meeting
PRESIDER	Tonia Ferrell
NOTE TAKER	Heather Loughney
ATTENDEES	<p><b>Attendees:</b> Jeanette Carson, Ed Evans, Tonia Ferrell, JP Garcher, Marjorie Hartleben, Kris Kraft, Benjamin Swanson, John Wiencek</p> <p><b>Absent with notice:</b></p> <p><b>Absent without notice:</b> Nate Meeker</p>
Agenda topics:	
CALL TO ORDER <span style="float: right;">TONIA FERRELL</span>	
	<ol style="list-style-type: none"> <li>The chair called the meeting to order. The agenda for the meeting was approved as revised unanimously.</li> <li>The minutes of the October 25, 2022 meeting were approved as distributed.</li> </ol>
TOPIC SUBMISSIONS <span style="float: right;">TONIA FERRELL</span>	
	<p>One topic submission was received:</p> <ul style="list-style-type: none"> <li>Bus service to Fir Hill Tower – send to Parking, attention of Jared Coleman.</li> </ul> <p>The following topic submissions received responses:</p> <ul style="list-style-type: none"> <li>Environmental Health and Safety Resources – the Provost met with Eric Green and was told that eye wash stations are being tested but not as frequently as in the past, cited staff levels as reason. Working to hire more full-time people and hire more student workers.</li> <li>Parking for Student Employees While Unloading – Jared Coleman sent response outlining the control of loading zones and locations of loading areas on campus.</li> <li>Exchange Street Parking Deck name issues – Physical Env committee will forward this topic to Parking Services with the understanding that any name change would need to be approved by the Board of Trustees.</li> <li>ASB issues – UA is aware of issues and while emergency repairs have been done, the plan is to move staff out of the building and to vacate the building. No date given for that to happen.</li> </ul>
UNFINISHED BUSINESS <span style="float: right;">TONIA FERRELL</span>	
	<ul style="list-style-type: none"> <li>UC Procedural Manual – Heather and Kris have been meeting and have developed an outline and will begin writing. Committee will meet next Monday to review and discuss.</li> </ul>

	<ul style="list-style-type: none"> <li>• Guest speakers: Sarah Kelly contacted the chair and indicated that they are ready to present on the job reclassification and will wait until the January UC meeting as there are already two speakers on the December agenda.</li> </ul>
<p style="text-align: center;"><b>NEW BUSINESS</b> <span style="float: right;"><b>TONIA FERRELL</b></span></p>	
	<ul style="list-style-type: none"> <li>• Agenda for the December 13, 2022 UC meeting was approved.</li> <li>• UC meeting plans – discussion of turnout for November meeting, good to spend time with people. Spring will continue in Teams with one in-person meeting planned for April. If good attendance, may make the May meeting in person as well. The summer meetings will return to Teams.</li> <li>• Carnegie definition – definition of community engaged learning was written by the reassessment group, forwarded to UCEC review and to bring to UC for approval. Will be added to the agenda of the December meeting and Christin Seher will be invited to attend the February UC meeting to discuss the process.</li> </ul>
<p style="text-align: center;"><b>GOOD OF THE ORDER</b> <span style="float: right;"><b>TONIA FERRELL</b></span></p>	
	<ul style="list-style-type: none"> <li>• No items for Good of the Order.</li> <li>• The meeting was adjourned at 4:06 pm.</li> </ul>