University Council Executive Committee

MEETING CALLED BY	Tonia Ferrell
TYPE OF MEETING	Monthly Meeting
PRESIDER	Tonia Ferrell
NOTE TAKER	Heather Loughney
ATTENDEES	**Attendees:** Alia Baig, Alexis Currie, Ed Evans, Tonia Ferrell, Kris Kraft, Nate Meeker, Michele Novacheck, John Wiencek **Absent with notice:** **Absent without notice:**

Agenda topics:

CALL TO ORDER   TONIA FERRELL

1. The chair called the meeting to order. With no corrections, the agenda was approved as amended.

2. The minutes of the August 22, 2023, meeting were approved as distributed.

TOPIC SUBMISSIONS   TONIA FERRELL

- Topic submissions to refer:

  - o Leigh Hall Elevators – forward to Physical Environment Committee.
  - o Menopause Support – forward to Campus Wellness.

There was discussion about making this a larger topic of interest on campus, to bring in the campus as a whole to participate in a discussion on making the campus more open and friendly to both female and male members of campus in menopause. Discussions will continue. It was suggested that we consider as an EC picking a larger topic of interest each semester and engaging in discussions and finding a way to bring campus together around the topics. Some EC can consider pushing to standing committees.

UNFINISHED BUSINESS   TONIA FERRELL

- Guest speakers – The chair shared that there is no guest speaker for October as the meeting will be shortened due to the State of the University Address that day. In November the Budget and Finance committee will report. The chair pointed out the months without a speaker slated and encouraged EC members to provide suggestions if they arise since we have spots to slot them in.

- UC participation – meetings have been scheduled with the chairs of committee with the provost and Chair Ferrell. Meetings will be two committees per meeting, with a 30-minute time limit. They will discuss goals for the committees, participation and leveraging the committees for policy review moving forward.

- Committee overlap – no updates. FS Chair Budd will be speaking with the chair of the Student Affairs committee soon. FS CCTC has expressed no interest in combining with the UC IT committee.

NEW BUSINESS	TONIA FERRELL

- Procedural Point – the chair shared a procedure that had been in place in recent years that when a constituency had a both members of the UCEC as officers that a third member of that constituency would be appointed to the UCEC. It is not part of the UC bylaws and there were questions about whether it should continue. After discussion of the pros and cons of the procedure, the UCEC decided to end the procedure and to inform PSAC that they do not need to appoint a third member to UCEC this year.

- There was a short discussion about the UC procedural manual and its status, Heather shared that the work on the manual began in September and will follow the same process as the Faculty Senate manual that was just completed. Hope to have it done by December.

- Overlap with BOT meetings – the chair shared that UC will overlap twice this year with the scheduled BOT meetings; once in September and again in March 2024. UC will maintain its scheduled meetings, president and provost will not attend.

- October UC meeting and State of University address – the UC will be meeting as scheduled, but the chair said that the meeting will end at 4 to allow UC members to attend address.

- With corrections, the agenda for the October 10, 2023 UC meeting was approved.

GOOD OF THE ORDER	TONIA FERRELL

- Heather shared that the Social Engagement committee still needs more members. Michele Novacheck added that the committee plans to continue its work.

- Nate Meeker shared that there was some confusion regarding Communications on whether they are going to be an ad hoc or meeting as needed. The chair said she will discuss that with Communications when she and the provost meet with them.

- The EJ Thomas 50th Gala happening this weekend was mentioned and discussion of who was attending.

- The meeting was adjourned at 4:05 pm.