

University Council Executive Committee

MINUTES

JULY 25, 2023

3:37-5:02 PM

MICROSOFT TEAMS

MEETING CALLED BY	Tonia Ferrell
TYPE OF MEETING	Monthly Meeting
PRESIDER	Tonia Ferrell
NOTE TAKER	Heather Loughney
ATTENDEES	<p>Attendees: Jeanette Carson, Alexis Currie, Cam Feezel, Tonia Ferrell, Marjorie Hartleben, Nate Meeker, John Wiencek</p> <p>Absent with notice: Ed Evans, Kris Kraft</p> <p>Absent without notice:</p>
Agenda topics:	
	<p style="text-align: center;">CALL TO ORDER TONIA FERRELL</p>
	<ol style="list-style-type: none"> 1. The chair called the meeting to order. The agenda was approved as distributed. 2. The minutes of the May 23, 2023, meeting was approved as distributed.
	<p style="text-align: center;">TOPIC SUBMISSIONS TONIA FERRELL</p>
	<ul style="list-style-type: none"> • Discussion of the process for topic submissions; Heather will post all new topic submissions in the UCEC Teams folder each Friday afternoon. Conversation and comments on submissions will be placed in the UCEC Teams folder post. Role of the UCEC is to move all submissions to proper UC committee or campus entity, preferred to go to a UC committee. Submissions will be referred before the next UCEC meeting and the chair will review all submissions received at the next UCEC meeting. • Topic submissions to refer: <ul style="list-style-type: none"> ○ Nursing degree – will be sent to Gwyneth Price, OAA ○ Parking Lot 24 restrictions - to Physical Environment ○ Campus Clocks – to Physical Environment
	<p style="text-align: center;">UNFINISHED BUSINESS TONIA FERRELL</p>
	<ul style="list-style-type: none"> • Guest speakers – Tonia expressed concern that the August topic presenters may not be ready. Will check with Kris Kraft to see if she has made contact. If not, will be pushed back to September and October. It was suggested to have Jason Segedy give an update on the Polsky project.

	<ul style="list-style-type: none"> • UC participation – discussion of hybrid meetings for fall, discussion of technology issues and it was decided that the more the technology is used the more familiar everyone will get with it. The UC meetings for fall semester will be held in person with hybrid option. LH 208 will be reserved for the meetings. Discussion on best set up for the meetings. • UC committee reporting – reports will be added into the Guest Speakers list and make sure committees know when they are expected to report to UC. • Committee overlap – no updates. • The president will be asked to put an item in Digest after the September UC meeting to remind campus of topic submission information.
NEW BUSINESS TONIA FERRELL	
	<ul style="list-style-type: none"> • Agenda for the August 8, 2023 UC meeting was approved. Heather to confirm that President Miller will be attending. • Discussion of possible orientation for UC committee chairs and administrators.
GOOD OF THE ORDER TONIA FERRELL	
	<ul style="list-style-type: none"> • The meeting was adjourned at 5:02 pm.