## The University of Akron Staff Employee Advisory Committee (S.E.A.C.) Thursday, December 18, 2014

# AGENDA

2)

Members and Attendance		
Stephanie Baker	2012-2015	
Bonnie Bromley (Secretary)	2014-2017	
Matt Bungard	2012-2015	
Emily Fillmore	2012-2015	
Debbie Gannon	2014-2015	
Marjorie Hartleben	2014-2017	
Shelly Keller	2014-2017	
Kristina Nakoneczy	2014-2017	Absent w/notice
Ruth Nine-Duff	2014-2017	
Margo Ohlson ( <b>Chair)</b>	2012-2015	
Doris Robinson	2014-2017	
Kathie Ruther	2014-2017	Absent w/notice
Anthony Serpette (Vice Chair)	2013-2016	
Laura Spray (Treasurer)	2012-2015	
Peggy Walchalk	2013-2016	

Regular meetings are scheduled on the third Thursday of each month at 12:30 p.m.

#### Agenda Topics

I. Meeting called to order at:

Motion to approve November 20th minutes: 1)

#### II. Old Business

• Leave Bank (Anthony Serpette) -

### • SEAC POLO

- a) Logo Student working on it over the holiday break
- b) Color Decision needed for color
- 2015 Brown Bag Event
- Election of SEAC Members
- OSCHE Conference
- Ronald MacDonald Volunteering (Cookie Project)
- Issue Survey to Members –
- 2015 Wreath/Tree Decoration

#### III. UC Committees

- Information Technology Anthony
- Talent Development and Human Resources Matt
- Communication --Emily
- Physical Environment Shelly
- Budget and Finance Laura
- Semper Fi Society—looking for an advisor?
- President Meetings Bonnie
- Zippy Pins Bonnie
- IV. Motion to adjourn at: 1) 2)

Respectfully submitted by: Bonnie Bromley

Next meeting scheduled for Thursday, January 22,2015????

# **SEAC - OSCHE Summer Conference Update:**

Scheduled for Thursday/Friday – May 28 and 29, 2015

- President Scarborough has been written/invited to attend a portion of the conference. Perhaps a "welcome" part of the conference and/or hosting or attending a reception the first evening, or late afternoon of the first meeting day.
- The Honors Common Room has been reserved for both dates. This area will allow for the biggest portion of the meeting. It is also accessible to serve breakfast and/or lunches. We can save costs for the meals by using this room as we are not required to just use University Dining Services.
- We will be reimbursed for \$1,000 of the expenses. I suspect that we can stay within or under that budget.
- The Honors Residence Hall (with private bathroom) is available for overnight guests. The cost is \$27.13 per person per night double occupancy / or \$37.98 per night single occupancy. There could be a possible 5% increase by summer 2015. Overnight stays are paid by the individuals/colleges reserving the room(s). Peggy will check with local hotels for a rates and availability as an alternative to staying in a residence hall.
- Currently seeking coupons, giveaways, binders, folders, pens, etc. (UA Bookstore, departments, campus retailers, etc.)
- The conferences typically include the following:
  - a gathering at a local restaurant/bar the Thursday evening before for anyone who arrives early (SEAC members, please keep Wednesday, May 27<sup>th</sup> evening open to meet and socialize with representatives from the other colleges
  - o breakfast prior to the first meeting (Thursday morning)
  - o a welcome from university administration (president/VPs)
  - Business Meeting Elections and board reports
  - representatives from SERS and OPERS
  - lunch (Thursday)
  - o an interactive/stress free workshop or seminar (ANY IDEAS?)
  - o campus tour
  - an evening/late afternoon reception/dinner social time attend local event?
  - o breakfast (Friday)
  - Reports by colleges in attendance
  - o Lunch (Friday)

		ORT 6/2014 - 7/2015 Expected income		
Budget Items	Balance	Expenses	and expenses	
DETAIL				
June 2014 carryover	\$2,522.75			
Budget deposit		\$1,620.00		
reported July 17, 2014 reported balance	-			no report
reported Aug 21, 2014 meeting moved to Aug 28, 2014 reported balance	-			no report
OSCHE millage -		(\$34.47)		Peggy Walchalk
Rubber Ducks tickets - Wayne payment		\$36.00		
reported Sept 18, 2014 reported balance	\$4,142.75			
OSCHE Summer conference			(\$1,500.00)	
OSCHE Summer Conference			(#1,500,00)	
reembursed			\$1,000.00	
SEAC Acct Balance		\$ 4,144.28	\$3,644.28	