

The University of Akron
Staff Employee Advisory Committee (S.E.A.C.)
Minutes of 9-17-2012

Members and Attendance

Stephanie Baker	2012-2015	Present
Matt Bungard	2012-2015	Present
Cheryl Collins-Slusarczyk	2010-2013	Present
Mary Dingler	2009-2012	Absent with notice
Emily Fillmore	2012-2015	Present
Debbie Gannon	2012-2015	Present
Nancy Homa	2009-2012	Present
Lissia Gerber	2010-2013	Present
Megan Hampshire	2012-2014	Present
Julie Harhay	2011-2014	Present
Amy Haynes	2011-2014	Present
Shelly Keller	2011-2014	Present
Ken Lindeman	2011-2014	Present
Margo Ohlson	2012-2015	Present
Deanne Reynolds	2011-2013	Absent with notice
Cynthia Richey	2012-2013	Present
Jeanne Semilia	2011-2014	Present
Michael Spayd	2012-2015	Present
Laura Spray	2012-2015	Present
Peggy Walchalk	2010-2013	Present

Regular meetings scheduled on third Thursday of each month at 12:30 p.m.

Meeting called to order at 12:35 p.m.

I. Agenda Topics

- 1.) **Approve August minutes** – Debbie Gannon motioned approval of the August minutes as written. Emily Fillmore seconded the motion, and all were in favor.
- 2.) **By-Laws** – Laura Spray presented the suggested changes to the members. The committee was asked to read through the changes and submit any suggested revisions to Cheryl. The members will plan to vote next month on the completed by-laws.
- 3.) **Preparation of President’s meeting** – Cheryl explained the standard process of the annual SEAC meeting with the president. She suggested each member introduce themselves and provide information on their role at UA and on SEAC. The members then discussed and determined the questions to present to Dr. Proenza at the meeting.
- 4.) **Employee Appreciation Day** – Shelly Keller has received an agenda for this event which is scheduled for October 6, 2012. She mentioned that SEAC does not have any direct responsibility for the program. However, there is a sign-up list if anyone is interested in volunteering.

- 5.) **United Way** – Emily announced that she will be attending a United Way Campaign meeting on Friday, September 21st.
- 6.) **Treasurer Update** - Julie Harhay noted that the current SEAC balance is \$3,816.56. This includes the carryover (+) the \$1,620 added to our balance. She believes this addition was provided as the annual budgeted amount for SEAC. She will need to call to confirm.
- 7.) **Constituent Issues** – No report.
- 8.) **University Council Report(s)** – Matt Bungard mentioned that nothing in particular took place at the steering committee last week or with any of the standing committees.

Some written reports were provided. [Please see attached document.](#)
- 9.) **Old Business/New Business** – Cheryl announced that she received an e-mail dated September 6, 2012, from John Kline ([attached](#)) with a question referencing the staff performance review. She suggested we discuss this item at the next committee meeting.

The meeting adjourned at 1:45 p.m.

Next scheduled meeting: **Thursday, October 18, 2012 – WAYNE COLLEGE**

Submitted by: Peggy Walchalk, SEAC Secretary 2012-2013