

CPAC Monthly Meeting
Student Union Room 310 | 3:30pm-5:00pm | February 24, 2020

CPAC Attendees: Anne Bruno, Greg Dieringer, Jeanette Carson, Will Cole, Carly Debord, Ali Doehring, Brittany Ferguson-Mike, Kristin Foy Samson, Dorothy Gruich, Courtney Johnson-Benson, Stephanie Kiba, Joe Minocchi, Alan Parker, Abbey Shiban, and Eric Veigel

Excused: Eli Eubanks

Absent:

- 1. Open Meeting:**
 - a. Will Cole, Chair of CPAC, opened the meeting at 3:32pm
- 2. Approval of the Agenda**
 - a. (Motion) Jeanette Carson, (Second) Dorothy Gruich; no opposed.
- 3. Approval of the Minutes**
 - a. (Motion) Greg Dieringer, (Second) Autumn Frampton; no opposed.
- 4. Reports:**
 - a. **Treasurer:** Balance changed by \$61 for the cookies and beverage charges for the United Way event; Current balance is \$2724.46.
 - b. **Budget and Finance:** CFO Dr. Storck has been very collaborative since joining UA. Work has begun to discuss compensation with the unions. Plans for CPAC and SEAC cost of living changes was mentioned at the last meeting. Will proposed having a joint conversation with CPAC and SEAC to compose a letter regarding raises.
 - c. **Physical Environment:** The committee discussed concerns about vehicles on closed streets, and developing a reporting mechanism to submit issues such as lights being out. Other notable updates include: the baseball stadium getting new stands and updates to the restrooms in the Bierce Library, including a mother's room.
 - d. **Student Engagement & Success:** Expressed concern regarding University Council Committee attendance. Some committees are struggling to maintain attendance.
 - e. **See Attached for remaining reports.**
- 5. Old Business:**
 - a. **Professional Development:**
 - i. Workshop Options:
 1. Achieving stress reduction
 2. Customer Service
 3. Unconscious Bias
 4. Work Life Harmony
 5. Becoming a more inclusive leader
 6. Developing an Appreciative Mindset for Personal & Organizational Growth

CPAC Monthly Meeting

Student Union Room 310 | 3:30pm-5:00pm | February 24, 2020

- ii. Committee recommended sending out a Qualtrics survey for input from the CPAC membership. Allow members one week to select their top 3 professional development choices.

6. New Business

a. CPAC and SEAC Joint Letter

- i. Email Will Cole if interested in assisting.

b. Admissions Update

c. BOT Meeting

- i. Ali Doehring recognized for SEFA and Campus Cupboard.

7. Adjournment from CPAC

- a. Will Cole, Chair of CPAC, adjourned the meeting at 4:44pm: (Motion) Jeanette Carson, (Second) Greg Dieringer, no opposed.

University Council Committee Updates:

Communications

Kristin Foy Samson

We met Tuesday, Feb. 11. Faculty are seeking more ways to showcase their personal work to the campus community. They want a communication platform created to gather their scholarly data/program updates/recent accolades/new patents, etc. so folks across campus are more aware of the work they are doing outside the classroom. They feel the updates chronicled in The Daily News and Digest are not sufficient. This is a large ask and will take lengthier discussions to unfold.

Information Technology

Eli Eubanks

2/14/2020 Goal #1 – Identity management and user access - Kurt Eckert gave an update in regard to multi-factor authentication (MFA). They are starting to roll out MFA to everyone with the hopes it will be mandatory at some point in Fall 2020. Right now, enrollment is on a voluntary basis or on an as needed basis for securing at-risk accounts. Goal #2 – VOIP to replace phones - Looking to start rolling out new solution in Summer 2020 Goal #3 – Cloud ERP to replace Peoplesoft - John Corby presented resolution for UC-IT to evaluate to send up to UC in full Goal #4 – Network Storage and retention policy - Looking for department shares to be moved to SharePoint for long term solution - Personal network storage will be in OneDrive - IT is aware that special circumstances may still on occasion require a traditional server share to be setup - Matt Williams gave demonstration on how to setup OneDrive No new business

Institutional Advancement

Abbey Shiban

The last meeting was cancelled so no update for this month.

Recreation and Wellness

Eric Veigel

The Recreation and Wellness Committee met on February 7th. With the launch of the RooFit Wellness Program on January 27th, the focus on the meeting was primarily dedicated to reviewing each aspect of the program to date. This included looking at registrations, website details, online scoring, Brightspace site, etc for any issues or opportunities for improvements. There are 40 teams comprised of 172 participants taking part in the program, and committee members have received very positive feedback from the university community. The committee also took time to take a preliminary look at the proposal of establishing a university approved "Wellness Break Policy" that would provide flexible scheduling and/or time within the work week for employees to take part in exercise-related activities. A brief was distributed

highlighting programs that peer institutions sponsor to encourage physical activity for employees.

Student Engagement and Success

Greg Dieringer

The UC Student Engagement and Success Committee met on Friday, January 31 and Friday, February 21. On Friday, January 31 Nicola Kille from the International Center was a guest speaker. She provided an overview of the enrollment process for international students and discussed the services of the International Center. She addressed some of the recruitment challenges due to immigration as well as ways to engage students once they are at UA. On Friday, February 21 the committee primarily discussed goals for the remainder of the year. Graduate student committee representative, Jared Brown, is still working with Graduate Student Government on administering a survey to assess graduate student needs. The committee also discussed not overlapping with the work of the Strategic Working Group. It was acknowledged that Strategic Working Group was focusing on broader revenue generating ideas, so our committee would revisit the "Tiger Team" recommendations from this past summer to identify student initiatives and retention suggestions.

Talent Development and Human Resources

Joseph Minocchi

TDHR met on Tuesday 2/13 to prepare for its presentation to University Council in March. Items discussed were as follows: Completion and adoption of the sick leave bank policy Workforce/professional development Private space for nursing mothers Collaboration with recreation and wellness on health incentive program Anti-harassment/bullying policy Employee discount program Hill and University Ave crosswalk Succession planning

University Council

Jeanette Carson

University Council Feb 11th meeting was canceled - no update