

CPAC Meeting Minutes

Leigh Hall 413 | 3:00pm – 4:30pm

July 29, 2013

Attendees: Suzanne Testerman, Anne Hanson, Theresa Beyerle, Mary Jane Grebenc, Carol Pleauss, Dan Satter, Denise Testa, Diane Raybuck, Gary Goldberg, Denise Montanari, Steve Sedlock, Herb Matheny, Mary Rossett

Absent with Notice: *Scott Roberts, Mike Szczukowski, Deb White, Courtney Gonser*

Absent without Notice: *None (Jim Walczyk open position)*

I. Called to Order:

- Suzanne Testerman opened meeting at 3:03PM

II. Approval of Minutes

- June 24th, 2013 meeting minutes approved with one edit –Minutes will be updated to reflect Anne Hanson was in attendance

III. New Business

- Committee Change
 - Gary Goldberg would like to move to the Recreation and Wellness Committee
- Enrollment Status – Mary Rossett
 - Transfer students are down 25%; Military down 10%
 - Another Reconnect session scheduled for this Thursday, August 1st in Simmons
 - Carol asked if there was any update about Summit College becoming a branch campus as proposed to the Board of Regents last year
 - 342 students turned away and none of the branch campuses are seeing a bump in enrollment
 - Mary suggested that a location in Stark County would be helpful
- Current State of the Institution
 - Herb Matheny mentioned that Deb White has been served her termination letter and she is a member of CPAC; need to discuss with Deb whether she intends to serve for her 6 months or vacate the position now
 - Theresa asked if there is a list of CPs and does the current number of 10 include several people who were severed outside of budget cuts
 - Diane mentioned that we should be providing a packet of information to CPs as they are terminated which would contain assistive materials in a job search
 - Diane discussed this with Lori Thorpe who stated she would discuss with Jim Tressel – no update at this time

- Mary Jane was asked if HR is performing this function – she was unaware of any services but would check and report to group
 - Herb offered that there will be more cuts in IT after the October Board of Trustee meeting
 - Mix of staff and contract professionals
 - Rumor has it that because of the current financial situation, the BOT may opt to forgo current policies and procedures when terminating employees re: severance
 - Denise M asked if there was any indication that the BOT might institute changes to CP contract at the August 7th meeting re: 3 or 6 month severance
 - General consensus was that the BOT can make whatever changes/recommendations deemed appropriate, but no knowledge or feeling that such a change has been proposed.
 - Steve offered that the Budget & Finance Committee is telling the Deans & Vice Presidents that here is the target budget amount – meet it by whatever means necessary
 - 5% - 7% decrease in enrollment for Fall 2013 are the cuts already on the table for October
 - Spring enrollment has historically always been down from fall therefore there may need to be further personnel cuts for Spring 2014 if enrollment isn't flat
 - Group questioned the new policy of retaining terminated employees for 6 months on campus and placing them in new positions
 - Diane felt this was beneficial to show continuous employment
 - Several members felt this was retaliatory and creating a hostile environment for those employees
 - Anne questioned the amount of money spent of physical moves on campus
 - Gary started that there is a plan on the wall of Capital Planning offices showing 18 phases of moves
 - Overall work environment is full of paranoia, hostility, fear and morale is horrible
 - Good employees are going to leave which will create a new set of problems

IV. Old Business

- Procedure Manual
 - Draft shared with group for discussion; edits noted and will be redistributed for edits prior to August meeting
- Faculty Staff Picnic
 - As reported, the event will take place on October 5th, 2013 along with Homecoming
 - Game begins at 2:00PM
 - Event renamed to “Faculty Staff Picnic”
 - Diane suggested event still needs name change to Fall Fest or something else

- Dan stated that pricing for tickets still being finalized (last year \$15 this year's target is \$10)
 - Plan to save money is to eliminate the big tents (savings of \$5,000 - \$7,000)
 - Replace with actual picnic atmosphere with blankets, tables
 - Denise T asked about rainout locations
 - Student Union, Rec Center, Field House all under consideration
- Several members questioned the rationale for the event and the pricing
 - BOGO tickets
 - BOGO ½ off tickets
 - Free tickets to Faculty/Staff
 - Dan stated that they are still trying to change the culture away from Acme Zip Game of the past; seems that there is no perceived value in attendance
 - As a Football Bowl Sub-Division school, we must have an average of 15,000 in attendance at home games
 - *Still in question from previous meeting: With the change in name, question arose from Anne can CPAC donate ticket to those CPs who want to attend or offer a specific number of free tickets to the first XX number of Contract Professionals who respond*
 - *Mike will contact Brian Davies to see if this is an acceptable use of funds*

Meeting Adjourned at 4:05PM